

# Industrial Insurance Chiropractic Advisory Committee (IICAC) Meeting Minutes

Date: October 18, 2007



**Final**

**Present:** Robert Baker, DC  
Clay Bartness, DC  
Roger Coleman, DC  
Linda DeGroot, DC  
Michael Dowling, DC, Chair  
Lissa Grannis, DC  
Jay Lawhead, DC  
Bill Pratt, DC, Vice Chair  
Ron Wilcox, DC  
Bob Mootz, DC  
Neal Schanbeck  
Joanne McDaniel  
Janet Blume  
Carole Horrell

**Absent:** NA

**Guests:** NA

## Action Items for Discussion at the December 20, 2007 IICAC Meeting

- Quality and Policy Committee: Final draft of definitions and appropriateness of coding.
- Provider Education Committee: Produce these daylong seminars:
  - 11/3/07 “Advanced Topics in WA Workers’ Compensation: Physical Capacity Calculation and Return to Work”
  - 12/8/07 “Reducing Your Practice Headaches: Industrial Medicine Tips for Treating Doctors”
- Governmental Affairs Committee: Updates, if any.
- Claims Issues Committee: **Mike Dowling, DC and Linda DeGroot, DC** will handle any formal complaints that are received.
- WSCA Website Workgroup: **Mike Dowling** will continue to work with Jennifer Norlund, WSCA, when future CAC meeting minutes and articles are available for the website.
- New Articles and Authors:
  - **Mike Dowling** will obtain input on first the draft of his “Report of Accident” article.
  - **Lissa Grannis, DC** will share the “Accepted Conditions” article at the next meeting.
- **Joanne McDaniel** will:
  - Schedule speaker on Qualis at a future meeting.
  - Reschedule Vickie Kennedy for another presentation once L&I’s Claim Suppression rules and procedures are available.
  - Monthly, revise and finalize all CAC meeting minutes for Mike Dowling to add to the WSCA website.
  - Produce:
    - “Reducing Your Practice Headaches Seminar. . .” on 12/8/07
    - “Advanced Topics in Washington Workers’ Compensation: Physical Capacity

- Calculation and Return to Work” on 11/3/07. Schedule a session in Spokane for 3/08.
- Send to WSCA all 1-3 year old Plexus articles that are not currently on their website, plus the suggested index we developed last year.

## **General Business**

The 6/21/07 CAC Meeting Minutes were approved as written

### **Policy, Quality, and Quality Review Committee**

Everything is on hold until the IICAC bylaws are approved and subcommittees created.

Subcommittees can meet without notification to the public, if there are fewer than a quorum or  $\leq 4$  members.

### **Claims Issues Committee**

No formal complaints received.

Dr. Corley’s letter complaining about payment issues with a self insured employer will be followed up by Janet Blume.

### **Provider Education Committee**

Ron Wilcox, DC reported that the ACCC has 40 registrants to date. He’ll attend the course and report back to the IICAC with his observations and recommendations for future chiropractic courses.

Joanne McDaniel reported that all chiropractors will receive registration materials for the:

- 11/3/07: “Advanced Topics in WA Workers’ Compensation: Physical Capacity Calculation and Return to Work” 7.5 contact hours
- 12/8/07: “Reducing Your Practice Headaches: Industrial Medicine Tips for Treating Doctors” 9.25 contact hours

Roger Coleman would like to produce a session of the “Advanced Topics” course in Moses Lake in 4/09. He’ll confirm this when his committee meets in 6/08 to plan their next annual conference.

Joanne will talk with Dan Hansen, DC, COHE Spokane, to see if they can produce a Spokane session of the course by the end of 3/08.

The Insurer Activity Prescription Form (APF) Provider Bulletin was mailed out to all doctors in September. Additionally, there is an APF website that contains the tools and techniques doctors may use to calculate their estimates of workers’ physical capacities.

Chiropractic Consultant Application: Harlan Johnson, DC, formerly a chiropractic consultant, may return to Washington in the next year. He’s written to inquire whether he still qualifies. The IICAC reviewed his CV to determine that he more than meets the requirements. Joanne will contact Dr. Johnson that he must notify us when he returns to practice in Washington, at which time, we’ll add him to the list of approved Chiropractic Consultants.

**Governmental Affairs Committee** We hope the annual WSCA and L&I legislative liaison discussion can be scheduled as a phone conference in December regarding the 2008 legislative session plans.

### **WSCA Website Workgroup (ad hoc)**

The WSCA website has some CAC Plexus articles available. Joanne will resend the articles and a suggested index.

Plexus articles: Review of Mike and Lissa's first drafts of articles were deferred. IICAC members are to send their input on these articles to Joanne McDaniel by the end of this month.

## **New Business**

### **Bob Malooly, Assistant Director for Insurance Services**

Mr. Malooly thanked the IICAC for its efforts. He recently attended the International Association of Insurance Appeals Boards and Commissions (IAIABC) meeting and reports that many states look to Washington, as we're making good decisions.

The new IICAC and IIMAC legislation is solid ground and we'll be able to pay members to show our appreciation for all of the work the committee has done and the difference it makes. Workers' compensation is in good shape in Washington, thanks to IICAC's efforts and those of many others.

The new IICAC represents the profession, public, and what is in the best interest of injured workers. How do we get those things done quickly and efficiently to assure quality care? L&I wants diverse opinions, heavy debates, and good decisions as we want to give good care that assures return to work and financial stability for workers.

### **Employer Reporting Project Updates**

Sara Spiering and Shirley Morris from L&I reported that 231 employers participated in the project this year. 73 employers filed 3186 claims, of which only 376 chose to file through their employer. 80% of the claims are medical only.

The participating employers' staffs who handle claims received formal training that explained they can't direct care, how and when to use forms, they must hang posters re: workers' choice and frequently asked questions.

Next, a survey of employers and injured workers who filed through their employers will assess satisfaction. These and other results will be reported to the legislature in December 2007. The report will be available in January 2008.

### **L&I Reports of Accident**

Doctors no longer need to send the employer portion of ROAs to employers. The department does this step.

If employers complain that they aren't receiving their workers' ROAs, direct them to: Sara Spiering at 360-902-5658.

Often the reason is a multiple address problem that can be corrected in L&I's system.

### **IICAC Bylaws**

Moved, seconded, and approved by consensus:

"Rescind the language change motion passed at the 9/20/07 IICAC meeting. Therefore, page 7, section K2 line 7 stands as written; keep the phrase "expert opinion of committee members."

Remove "work groups" throughout and replace with "subcommittees".

Check with the AAG to determine whether votes must be recorded with both names and how the person voted.

On every set of IICAC meeting agendas and minutes include "conflict of interest" notifications.

Moved, seconded and carried:

“Accept the bylaws with the changes suggested today and obtain the clarifications noted.”

### **Adjourn**

Chair Mike Dowling, DC adjourned the meeting at 11:30. The IICAC will reconvene on 11/1/07 at 1:00 pm at the joint IIMAC/IICAC orientation session, Cedarbrook Conference Center, SeaTac, WA.

The next IICAC meeting is scheduled for 12/20/07 at the L&I Headquarters Building, Tumwater, WA.